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APPLICATION NUMBER

FILING/RECEIPT DATE

FIRST NAMED APPLICANT

ATTORNEY DOCKET NUMBER

09/927,628

08/10/2001

Andrew H. Pritchard

CF/ 024

1473 FISH & NEAVE 1251 AVENUE OF THE AMERICAS 50TH FLOOR NEW YORK, NY 10020-1105



CONFIRMATION NO. 5363
FORMALITIES LETTER
\*OC0000000006557688\*

Date Mailed: 09/14/2001

# NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

### Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

A copy of this notice MUST be returned with the reply.

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Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

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PATENTS #3



### IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

#### PATENT APPLIACTION

Applicant : Andrew H. Pritchard

Application No.: 09/927,628 Confirmation No.: 5363

Filed : August 10, 2001

For : SYSTEMS AND METHODS FOR DEVELOPING

AND ADMINISTERING INVESTMENT TRUSTS

Group Art Unit: 2162

Examiner : Not Yet Assigned

New York, New York 10020 September 25, 2001

Commissioner for Patents Washington, D.C. 20231

Attention: Box Missing Parts

### RESPONSE TO NOTICE TO FILE MISSING PARTS

Sir:

Responsive to the Notice to File Missing Parts of Application mailed September 14, 2001, applicant hereby submits the following:

- A copy of the September 14, 2001 Notice to File Missing Parts;
- 2. Executed Declaration and Power of Attorney; and
- 3. A check in the amount of \$130.00 in payment of the surcharge.

The Director is hereby authorized to charge payment of any additional fees due in connection with the papers transmitted herewith, or to credit any overpayment of same, to Deposit Account No. 06-1075. A duplicate copy of this paper is enclosed.

Respectfully submitted,

Andrew Van Court

Registration No. 48,506

Agent for Applicant

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I Hereby Certify that this Correspondence is being Deposited with the U.S. Postal Service as First Class Mail in an Envelope Addressed to: COMMISSIONER FOR PATENTS WASHINGTON, D.C. 20231 on

September 25, 2001

Author Barra Signature of Person Signing